

Oyo State Government

Ministry of Health

Invitation for Expression of Interest (EOI) for the Clinical Facility Management of Some Hospitals in the State

1.0 Background

The Oyo State Government (OYSG) as an integrated part of its transformation policy has embraced the Public Private Partnerships (PPP) model as a key strategy in the delivery of public infrastructure.

The Oyo State Ministry of Health (OYSMOH) plans to institute International best practices, thus wishes to embrace the culture of clinical facility management to ensure professional maintenance of some of its hospitals.

2.0 Objectives:

(a) To provide the required clinical facility management support to facilitate the efficient functioning of all medical equipment within the hospitals whose core functions are to provide services to the public.

(b) To attain the maintenance and repairs of all medical equipment including the replacement of spare-parts.

3.0 Scope of Work

The facilities proposed for management are:

- Ring Road State Hospital, Ibadan

- Adeoyo Maternity, Ibadan
- State Hospital, Oyo

The services to be provided are:

- The Company would ensure the provision of service technicians to perform maintenance activities and ensure a 4-6 hour response to a call-out on faulty equipment
- The equipment Management System should Include:

A. Medical Equipment Documentation

On commencement of operations and receipt of jointly audited equipment, all relevant information will be documented to provide a valuable database of manual and contract details. The title of the user(s) responsible for the operation and management of each piece of equipment should be clearly indicated on the tag or label.

B. Maintenance and Support

Maintenance must be carried out to OEM specifications with use of EOM spare-parts and can depending on type of equipment and need, be jointly determined as Scheduled or Unscheduled Maintenance.

(i) Preventive Maintenance

On a quarterly basis, equipment will be checked, cleaned and adjusted and serviced with operational checks carried out to ensure optimal performance and when found to be necessary, parts will be replaced

Power surge protectors (UPS etc.) for the equipment must be replaced on a yearly basis to ensure adequate protection of government investment

(ii) Corrective Maintenance

Actual repairs of any faulty equipment or break-downs outside of the scheduled preventive maintenance (unless otherwise earmarked as the responsibility of the supplier or under the warranty period) with an agreed upon ceiling for cost of spare-parts/repairs to be affected.

(iii) Orientation for Medical Equipment Users

Orientation on the effective use of equipment must be conducted for relevant health users especially with change of staff (through employment or deployment) operational methodology for equipment sustenance and environmental consideration.

(iv) Medical Maintenance and Support Documentation

Documentation must be provided for both preventive and corrective maintenance.

Documentation must be provided for OEM support Agreement and warranty.

Check list of maintenance activities and the relevant individual log books (or

maintenance records) detailing calibration exercises conducted, quality control procedures carried out as well as maintenance activities implemented are to be dully filled for record purposes. Equipment job card must be issued for each encounter to give a log and history of the particular equipment in question.

Work order sheet must be issued in the event of an Equipment failure/breakdown.

C. Quality Assurance

Calibration, Safety and Performance Measurement of equipment must be routinely undertaken and strictly adhered to.

4.0 Requirements

All intending Clinical Facility Managers are expected to have relevant Professional experience in the managerial/maintenance of a health facility with similar capacity. In addition, each application provides:

- (i) Certificate of Incorporation/Registration with Corporate Affairs Commission
- (ii) Current Tax Clearance Certificate for the last three (3) years.
- (iii) Evidence of Company Financial Standing
- (iv) Evidence of Registration with Oyo State Bureau for Public Procurement
- (v) Profile of organization including list and relevant Academic Qualification(s) of Directors.

Evidence of successful facilities management with Maintenance skill in a health facility with similar Capacity of international standard with a minimum of (10) Ten years' experience in such institution.

- (vi) Evidence of previous but similar job done in the last three (3) years.
- (vii) Evidence of Registration with relevant Professional body(ies) (of both the organization and individual Directors).
- (viii) Evidence of Registration with relevant Government or Agencies.

5.0 General Information

- (a) Applicants are to submit five (5) copies and soft copy in CDROM of all documents specified above.
- (b) All enquiries regarding the details about this advertisement should be directed to the address below:

6.0 Submission

All submission for the Expression of interest should be in sealed Envelope and marked “EOI PPP Clinical /Facility Management” and returned either by Hand OR Courier Services to reach the address stated below NOT later than 8th May 2013.

Directorate of Planning, Research and Statistics,

Oyo State Ministry of Health,

Agodi Secretariat, Ibadan

It should be noted that this invitation does not constitute a commitment on the part of Oyo State Government and/or the Oyo State Ministry of Health to award the project to any consortia expressing interest. Furthermore, the submission of documents shall not entitle any of the interested parties to any claims against OYSG and/OYSMOH by virtue of such consortia having responded to the EOI

Invitation.

All costs incurred by respondents as a result of this EOI invitation and any subsequent requests for information shall be for respondents account only.

Dr. Muyiwa Gbadegesin

Honourable Commissioner for Health